



OFFICE OF THE REGISTRAR, CO-OPERATIVE SOCIETIES, HARYANA
SAHKARITA BHAWAN. BAYS NO. 27-30. SECTOR-2. PANCHKULA

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To

✓ All Assistant Registrars
Cooperative Societies
(in the State of Haryana)

Memo No. Gen/GA-I/142/2021/ 22479 - 451 Dated 23.12.22

Sub: Execution of conveyance deeds/sale deeds in favour of members of the Cooperative Group Housing and House Building Societies.

Ref: This office Memo No. Gen/GA-I/2021/17068-17100 dated 21.12.2021.

As you are aware that Memo No. 2755-STR-1-2021/7651 dated 11-10-2021 was issued by Department of Revenue & Disaster Management, which described the problems being faced by the members in the event of non-execution of conveyance/sale deeds in their favours e.g. not obtaining ownership of their share/unit/flat/plot, non-obtaining of loan etc. from bank. Further, it was also described that conveyance deed in favour of members was compulsorily registerable document under section 17 of Registration Act, 1908. The said circular was sent to all ARCS in the State vide Memo No. Gen/GA-I/2021/17068-100 dated 21-12-2021 for necessary compliance. In this connection, you are directed to persuade the Cooperative Group Housing Societies (constructed/built up flats) and House Building Societies to execute conveyance deeds in favour of the members of the societies.

Further, Govt. has directed that, in case of transfer of share/membership, the managing committees of the CGHS (constructed/built up flats) and House Building Societies must ensure that sale deed for the flat/plot should be executed in favour of the transferee in the first step and then only the resolution for transfer of membership should be passed. It shall be the responsibility of the President of the society to ensure compliance of the instructions by the managing committee and he shall give certificate to this effect before Assistant Registrar Cooperative Societies.

Furthermore, Govt. has directed that no approval for transfer of membership be accorded without execution of sale deed in favour of the transferee in Cooperative Group Housing Societies (constructed/built up flats) and House Building Societies.

Strict compliance of the above instructions must be made.

Shelly
(Shelly) 23/12/2022

Deputy Superintendent (General)
For Registrar Cooperative Societies,
Haryana, Panchkula

Dated

Endst. No. Gen/GA-I/142/2021/

Copy of the above is sent to -

1. Additional Chief Secretary to Government -cum- Financial Commissioner Revenue, Haryana, Chandigarh for information please.
2. Additional Chief Secretary to Government, Haryana, Cooperation Department, Chandigarh for information please.
3. All Branch Officers in H.O.
4. Project Incharge (IT) in H.O. for making changes in the share transfer module/software accordingly.
5. All Deputy Registrars Cooperative Societies in the State of Haryana.

— *Shelly* —
(Shelly)

Deputy Superintendent (General)
For Registrar Cooperative Societies,
Haryana, Panchkula